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**Report of Head of Scrutiny and Member Development**

**Report to Housing and Regeneration Scrutiny Board**

**Date: 24 June 2014**

**Subject: Scrutiny Board Terms of Reference**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

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**Summary of main issues**

1. This report presents the terms of reference for the Housing and Regeneration Scrutiny Board for Members' information.

**Recommendation**

2. Members are requested to note the Scrutiny Board's terms of reference.

## **1.0 Purpose of this report**

- 1.1 This report presents the terms of reference for the Housing and Regeneration Scrutiny Board.

## **2.0 Background information**

### Scrutiny Board's terms of reference

- 2.1 The Annual Review of the Constitution more often than not identifies areas for amendment in relation to the Scrutiny Boards' terms of reference to ensure consistency in wording and provide procedural clarity.
- 2.2 On this occasion there has been a change to the remit of this Scrutiny Board to reflect the fact that the Housing and Regeneration Partnership Board is no longer meeting. The terms of reference are attached for Members' information (Appendix A).
- 2.3 The Board's terms of reference are related to the housing functions delegated to the Director of Environment and Housing. In general terms, these cover the following areas:
  - The authority's role as housing authority
  - The condition and occupation of housing
  - Caravan sites and land occupied by travelling people

The following function delegated to the Director of City Development also falls within the remit of this Scrutiny Board:

- Area based housing led regeneration
- 2.4 In terms of Executive Members, the Scrutiny Board's role encompasses the areas of responsibility assigned to the Executive Members for
    - Neighbourhoods, Planning and Personnel in relation to housing services
    - Transport and Economy in relation to housing investment.

## **3.0 Corporate Considerations**

### **Consultation and Engagement**

- 3.1 No consultation was carried out on the amendment as it was for updating purposes only. The Council's Constitution was formally considered and approved by Council on 9 June 2014.

### **Equality and Diversity / Cohesion and Integration.**

- 3.2 In line with the Scrutiny Board Procedure Rules, the Scrutiny Boards will continue to ensure through service review that equality and diversity/cohesion and integration issues are considered in decision making and policy formulation.

### **Council Policies and City Priorities**

3.3 The terms of reference of the Scrutiny Boards continue to promote a strategic and outward looking Scrutiny function that focuses on the City Priorities. Scrutiny Boards will continue to review outcomes, targets and priorities within the Business Plan and specific “Best City for.... ” priorities set out within the City Priority Plan.

#### **Resources and Value for Money**

3.4 This report has no specific resource and value for money implications.

#### **Legal Implications, Access to Information and Call In**

3.5 This report has no specific legal implications.

#### **Risk Management**

3.6 This report has no risk management implications.

### **4.0 Recommendation**

4.1 Members are requested to note the Scrutiny Board’s terms of reference.

### **5.0 Background documents<sup>1</sup>**

5.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the Council’s website, unless they contain confidential or exempt information. The list of background documents does not include published works.